

HARVARD CITATION AND REFERENCING GUIDE

Sources within the text

Name of the author cited

When a reference is made to an author, his/her last name and the year of publication is mentioned:

In his work, Penrose (2007) claims that...

If a particular section of the paper is referenced, the number of the page is also required:

Penrose (2007, p. 4 - 8) claims...

Names of authors of two different texts

When a reference is made to two different texts by two different authors, the last name of each author is mentioned, followed by the year of publishing:

Erwin (1967) and Willey (1968) have proven that...

Names of two or three authors of the same text

If a text by two authors is referenced, their last names are mentioned, followed by the year of publishing:

- direct reference

In their paper, Stol and Fink (2000) emphasised the importance of...

- indirect reference

Recent research (White and Brown, 2004) confirmed...

Recent research (Green, Harris and Dunne, 1969) showed that...

Texts written by more than three authors

If a text written by more than three authors is referenced, containing the names of the authors, only the first author's last name is mentioned, followed by the abbreviation et al.

- direct:

Green et. al (1995) have found that the majority...

- indirect:

A recent research (Green et al., 1995) has shown that...

Direct citations of texts

All the aforementioned rules are applied in this case, keeping in mind that the section cited is placed under the inverted commas.

- direct

Penrose (2007) claims: "The classical Big Bang theory..."

- indirect:

"The classical Big Bang theory..." (Penrose, 2007).

Also, when texts by other authors are cited, the number of pages needs to be mentioned in order to alleviate tracking of the sources used.

"The classical Big Bang theory..." (Penrose, 2007: 37)

Inverted commas are not used when citing large segments of texts, for the purpose of achieving intelligibility, and the text is cited as a separate paragraph with left and right indentation.

Education as the practice of freedom – as opposed to education as the practice of domination – denies that the world exists as a reality apart from people. Authentic reflection considers neither abstract man nor the world without people, but people in their relations with the world. In these relations consciousness and world are simultaneous: consciousness neither precedes the world nor follows it. (Freire, 2002: 65)

Organisation as the author

When a text cited is authored not by one or several individuals, but by an organisation, for example, a company, an association, a state institution, a non-governmental organisation, etc., the name of the organisation and the year of publishing is mentioned:

US Department of Education (2006...)

The use of official abbreviations is also allowed and they are mentioned in brackets after the full name of the organisation cited.

Secondary references

If you are making a reference to a text which you have been unable to read as the primary source for any reason, but have found the reference in another author's work, it is considered to be the secondary reference, cited as follows:

Whitehead (1912) as cited in Russell (1975) explains...

Or:

The explanation for ... (Whitehead, 1912 cited in Russell, 1975)

List of references at the end of the paper

One, two or three authors

Last name, initial(s) of the author. (year of publishing) *Title: subtitle*. Place of publishing: Publisher.

Freire, P. (1970) *Pedagogy of the oppressed*. New York: Herder and Herder.

Anderson, J., Dean, D. (2014) *Revision Decisions*. Portland (ME): Stenhouse Publishers.

Krech, D., Crutchfield, R. S., Ballachey, E. L. (1964) *Individual in society*. New York: McGraw-Hill.

Four or more authors [et al.]. The first author is mentioned.

Last name, initial(s). et al. (year of publishing) *Title: subtitle*. Place of publishing: Publisher.

Hair, J. F. et al. (2010) *Multivariate data analyses: A global perspective*. Upper Saddle River, NJ: Pearson.

Bachelor thesis, master's thesis, dissertations

Last name, initial(s). (year of publishing). *Title*. Master's thesis. Place of publishing: Publisher.

Piranio, G. R. (2006) *A quality study of differentiated teacher's supervision impact on classroom instruction and pedagogy*. Unpublished doctoral dissertation. Pittsburgh: University of Pittsburgh, School of Education.

Scientific and professional articles in proceedings or in edited books

Last name, initial(s) of the author. (year of publishing) Paper title: subtitle. In: Last name, initial(s) of the editor, ed. *Title of the proceedings: subtitle*. Place of publishing: publisher, p. from – to.

Atherton, C. (1998) Children, animals, slaves and grammar. In: Too, Y. L., ed. *Pedagogy and power: rhetorics of classical learning*. Cambridge: Cambridge University Press, p. 214 – 244.

Journal articles

Last name, initial(s) of the author. (year of publishing) Article title: subtitle. *Journal title*. Vol./year/number, p. from-to.

Slattery, P. (2017) "I am nature": Understanding the possibilities of *currere in curriculum studies and aesthetics*. *Journal of Curriculum and Pedagogy*, 14 (1), p. 184 - 195.

Articles in e-journals or online databases

Last name, initial(s) of the author. (year of publishing) *Title: subtitle*. Journal title volume/year (number). URL: or name of the online database (access date)

Benincasa, L. (2007) *Word problems and make-believe: Using frame analysis and ethnomethodology to explore aspects of the culture of schooling*. *Journal of Pedagogy*, 8 (2). URL: <https://www.degruyter.com/view/j/jped.2017.8.issue-2/jped-2017-0010/jped-2017-0010.xml?format=INT> (2007 - 03 - 16)

Internet articles without the author(s) mentioned

Workshop: Tapping into multiple intelligences. (2004). URL: <https://www.thirteen.org/edonline/concept2class/index.html> (2018-04-09)

Webpages:

Title of the webpage. Full URL address (access date)

Filozofski fakultet u Sarajevu. URL: <http://ff.unsa.ba/> (2018 - 03 - 01)